Dept. Meeting Notes: 1/17/2025

Notetaker: Vince Hamilton

8:30-9:30 Department Business

* Chair Update
	+ STEAM program will be offering 3 Coun 60s that will be offered in summer. See separate email.
		- Likely other commitments associated with these classes
	+ Not yet sent fall bids. Still working with scheduling committee.
		- Fall Proof 2 due Feb. 12
		- Needing to add units back to fall schedule.
	+ Department Chair elections need to happen by Feb. 28th for both EOPS Counseling and General Counseling
		- Specific date of election is coming soon
	+ Sent call out for evening appointments, remote Mon, Tues, Thurs
		- Also one Wednesday of service per month at Shone Farm
		- Also trying to get them back to PSTC in next phase
	+ Ed Plan Workshop expansion conversation is still ongoing
	+ Banner/DegreeWorks training – Working with AFA on how that will look
	+ Continued conversations about safety protocols
		- Filomena would like a button or other quick, easy way to get help to any location district-wide

8:30am-9:00am: Welcome from Molly, Julio, Matthew and Rebecca

* Molly –
	+ 6% increase from last spring in student enrollment
	+ Increases in Native American, African American, and Latinx enrollment
	+ Protocols have been reviewed and updated in relation to undocumented students
		- Anticipating increase in student inquiries about what SRJC is doing in relation to these students
			* The SRJC Dream Center website has a dropdown with information regarding how we are supporting undocumented students and employees.
			* Go to [https://dream.santarosa.edu](https://dream.santarosa.edu/)
			* Click on "ICE: What to do?" to view the handout for employees to provide to an immigration agent.
			* Click on "Know Your Rights" -> "Advocacy and Support" -> "SRJC Protocols and Procedures for Supporting Undocumented Students" to view the public facing information.
		- PDA: We will be offering training sessions on "Know Your Rights", "Undocu-Ally", and a session regarding SRJC's protocols to support undocumented students on February 13th.
		- Any ICE officer should be referred directly to the Office of the President
		- Each district location has a designated space where undocumented students can get support in the event of ICE or other visit
		- Trainings will be happening at PDA: Know your Rights, UndocuAlly, SRJC Protocols and Procedures
		- Will be making an official statement with regard to how we support our undocumented students.
* Julio –
	+ Upcoming
		- Banner coming online
		- CalGETC implementation
		- AB 920 efforts
			* Showcasing transfer degrees and priorities of the district and the department
		- Opportunities for growth and improvement
	+ Congrats to Filomena on being selected as Guided Pathways Mapper
		- Will be providing backfill
	+ First evening serving students in-person on Wednesdays
		- 6 students in SR, 1 student in Petaluma, 13 online
	+ Efforts are more communication
		- Regular dean check in at dept mtg
		- Committed to “open door policy”
		- Data driven decision making to emphasize choices made
		- Committed to better collaboration with the department
		- Working to do what’s best for students
* Rebecca –
	+ EOPS is at capacity
		- First year that apps closed this early
	+ When student need support with books, refer them to financial aid
		- Not a lot of other options for book support
		- Response to Guillermo question: Book support always impact financial aid
	+ CalWORKs and Foster Youth programs are growing as well.
		- Students are staying enrolled and engaged in the program
	+ Petaluma EOPS is going very well with the full time faculty and increase in numbers with a permanent presence
		- SRJC had first Posada that EOPS was intentional about recruiting students in ESL and construction at Petaluma
			* Over 400 people showed up.
			* Students are looking for opportunities to connect with each other
		- Much support and partnership with EOPS Puente
* Matthew –
	+ Much gratitude to Amy, Nicole, and Amanda for all the work on DegreeWorks.
		- Much detail work
	+ On the CRM committee that has lots of amazing information
	+ Guided Pathways
		- Filomena is already working on program mapping
			* Course sequencing and how it is conveyed to students.
			* Still figuring out the software to be used, hopefully by end of summer
		- Will be working on the specific pathways, likely in Fall.
		- Looking into supporting students along the pathways.
	+ Working on district master educational plan.
		- Petaluma is working on being better defined in relation to what is offered on that campus
			* Specific majors, classes, etc.
	+ Recognition of Lilia Flores de Juarez that she has been reclassified to AA3 level.
* Vince question about HS EPWs
	+ Meeting on Jan 21st of the admin to discuss this
	+ Molly has been talking with the high schools about better able to serve them, perhaps on Saturdays
* Kate updates for Fall 2025: Recorded: <https://santarosa-edu.zoom.us/rec/share/p8EPOto4oBv8M2jMMuv0rxmhsaBaih4mbvcpxnXMf23f59iIzoT-DpkYnsn2S7pX.lHlcpYgnZOPOmCKD>
	+ Working since Fall 2023 to get the CalGETC implementations in place
	+ Had to update local GE pattern as well
	+ Getting the GE sheets ready and distributed soon
		- Drafts will be out in the coming days
	+ CalGETC replaces IGETC and CSU GE Sheet
		- Students with catalog rights pre-Fall 2025 will still be able to follow the old patterns
		- Engl C1000 will be applied regardless of catalog
		- CalGETC areas are largely similar to IGETC areas
			* Area 6 Ethnic Studies replaces LOTE in the pattern
			* LOTE is still recommended for UC
			* American Institutions still recommended for CSU
				+ LOTE and AI not required for certification
		- All previously approve IGETC courses automatically carry over except for Area 1C because this is a new area for UC.
			* These courses are currently under review and expected to be approved soon.
				+ Submitted Comm C1000 and Comm 4
		- Kate submitted 37 courses for CalGETC approval
			* Several classes have been updated or amended to qualify for UC transferability to be included on CalGETC.
			* Will not be including the submitted courses on CalGETC until approved.
		- Will be putting out a few formatting options with regard to the CalGETC next week
	+ New Local GE Pattern
		- Formatted very similar to CalGETC, though fewer units
		- Students with catalog rights pre-Fall 2025 can use prior Option A
		- Areas 1 – 8
			* Areas 1 – 6 align with CalGETC, but one course for each
			* Areas 7 & 8 are local areas
				+ American Institutions
				+ Student Success and Wellness
		- Hoping that students in high unit majors can have exemption to Areas 7 & 8 (this is allowable under Title V)
		- Also hoping military student can have their DD-214 be applied to Area 8 exemption
		- No longer separate math competency requirement since math now has a dedicated area.
	+ The numbering system of 1 – 49 still applies to CalGETC
		- There are AB 1111 courses that are C1000 and C1001 do apply to CalGETC as well
		- Course numbering will continue to be update
			* Engl 1A = Engl C1000
			* Math 15 = Stat C1000
			* Psych 1A = C1000
			* Pols 1 = C1000
			* Engl 5 = C1001
			* Courses numbered 48 and 49 are considered after transfer and are not counted as part of the 60 units when a student applies.
	+ The rule about not allowing the same discipline in two GE Areas B-E will not be on the new local GE.
		- For now, Vayta is approving those for exception on the current Option A.

9:00am-10:30am

* Updates from A-Team
	+ No Updates
* Updates from DRD
	+ No Updates
* Open Forum/Program & Committee Updates
	+ Filomena – Program Mapper
		- Moving on this, but speed of which is TBD
		- Understanding that Banner is not standalone system
			* Courseleaf is the software that will hold the course info in communication with Banner
				+ DegreeWorks will be how Banner displays the info

If we use DegreeWorks exclusively, students need SID to see that

It is preferred that people not need to be students to access this info, so may use other software to make this an option.

* + - If counselors see issues with sequencing or anything else, let Filomena know.
	+ While Erica is away, Amanda G., Geoff, Nicole F, as well as the Petaluma Counselors are shouldering the load with Nursing students.
		- Nursing app continues to only be accepted in paper by mail or in person on specific days/times
		- If student doesn’t pass the TEAS, they should still apply and can work with the ADN program on remediation if selected.
	+ Filomena – reiterating the frustration of having to do a challenge to get into Psych 9 to bypass the math placement limitation
		- Movement to remove the prereq has to come from psych.
			* Question of the requirement can be removed and still maintain articulation
				+ Likely need to change the working of the math prereq, or not removed.
		- Personal Financial Class through Fullerton College available thru CVC and applicable for transfer math GE
			* Solano may be adding this class as well.
			* SRJC has this class as BMG 54, but it is not articulated for transfer GE purposes
* Counseling Faculty Only Discussion
	+ K. Frindell Teuscher
		- Regarding the MOU to have EOPS split from General Counseling
			* Two separate departments starting in Fall 2025
				+ Counseling
				+ EOPS Counseling
			* All courses will remain in Counseling as EOPS does not have any dedicated classes
			* CalWORKs and Foster Youth will go to EOPS Counseling
			* Membership of each department
				+ Language clarifying them as defined and distinct
				+ 3 full time faculty in EOPS Counseling
				+ Counselors can be in the pool of the other department
				+ Associated faculty can be in multiple departments and pools
			* Filomena – appreciative of the efforts to make this happen after 15 years
				+ Where do people fall on the length of service list

Because of the split, everyone maintains their date of first paid service unless you have a break in service

Loose place if more than 3 semesters not working in that department

Can still stay in pool for 4 years

* + - * Department Chair election needs to happen by Feb. 28
				+ Need an assignment of 40% or more in the department this semester to vote
			* Evaluations still stay on same cycle
			* Unusual that Counseling and EOPS Counseling are so similar yet separate departments
				+ Faculty Service Areas come into play when layoffs happen

All part-time faculty would be laid off first before full-timers

If they do layoffs, faculty with an FSA in another department could move instead of lose job

FSA is also relevant if people want to transfer to a different role

Gina Waggoner in HR would be able to answer more questions about this.

* + - * Length of Service List
				+ A single list in each department

Associate counselors can be on both lists

Allowed to be on both lists even if you don’t have established load.

Minimum offer of load is 20%.

* + - * Department Specified Provisions (DSP) –
				+ Summer assignments
				+ First offer (often 40%)
			* Tenure Eval
				+ Department Chair would oversee eval of the faculty in their dept
				+ Faculty peer will remain the same (unless requested otherwise)