**Counseling Meeting notes**

DATE: 12/15/2022

2:10pm – 4:00pm

Counseling Meeting Team Members:

**Jessy, Erica, Nicole C**

**Open Discussion/Announcements**

Li – thanked the counseling team for our work this semester. Staff transitions: Angela has 1 more month. Brandon STNC hired, hiring screen soon for Angela’s position

**A-Team Report**

Angela – schedule change requests (Brandon), CTO, SARS admin (Lilia), Angela will train during transition. Introduced Brandon – from A&R. Front desk, phones, career assessment ordering/support, drupal-website updates go to him

Ankur asked how/what is updated on the website. Brandon will train with Ana from Transfer on drupal

**Program/Committee Reports**

Amy – Students can appeal to UC Davis for fall 2023

Chris – scholarship committee – Doyle scholarship to be expanded to include $1200 towards on campus housing

**SIS & Scheduling Recommendations/Updates**

Filomena – petitions – look in Ilynx to see more information and to look for transcripts not present in scanned documents in SIS

Barbara – ESL Child development offerings are limited. Students would like to see a Spanish option at another time of day (morning)

Robin – CS 17.11 offered in Spring

Jessy - Student questionnaire 178 responses – more online classes and math online. No feedback regarding location or days/times. Not a lot of descriptive info offered in the responses, anonymous survey

Nicole C. Include link to Welcome Center in Ed plan tool

**Counseling Tidbits/Best Practices**

Filomena – no Econ 1 or 2 in first semester/year, students are not prepared

Robert – question – evaluator told him over 99% of the time out of state critical thinking does not align with GE area. Amy shared it could be regarding amount of writing required (6000 words). Roberto says OOS don’t require crit think in GE – 2nd English is more common

Ankur – evaluations – student argued for a class to count in Area F and was successful

Ankur – question about Math 215 challenge. How quick turnaround coming into the break. Jennifer Carlin will be acting as chair because Tim Melvin is on sabbatical Spring 2023

Ankur – 9+ approval advice since we may not see the student again to be able check in, it’s their life/choice to take on more units.

Erica – discuss how it affects FA in the future, probation can be a big hole to dig out of.

Roberto – have a heart to heart, focus down on behaviors and habits that contributed to the loss of units.

Liz – educate them on GPA, many of them don’t understand how to calculate. Robert – Give it time, get back the student later after checking in with a colleague.

Barbara – wasn’t in support approving a student, the student got defensive, Barbara left note in SIS

Nicole C – don’t say no often, but at peace when she does, follow your gut. Universities don’t allow multiple dismissals. Sometimes they come back and thank us for limiting their units

Filomena – Counselor is not the “gatekeeper” student needs to prove/demonstrate to the institution. SRJC has easy process compared to other colleges – some schools have a committee that reviews readmission

**Department Chair Report**

Do Facilitation Teams continue?

Jerry – no. Article 13 states duty is with Dept chair

Robert – no. not really a team, not a lot of teamwork involved

Nicole F – no. into sign-up list for note taker and chat monitor

Chris – no

Erica – yes. keep facilitation teams. More engaging. Maybe we restructure it

Nicole C – some people like it, some don’t. Suggests we have a sign up for all three roles

Roberto – have a vote offline?

Filomena – let’s not hide behind surveys, we should be able to talk openly. Some people were not cool with being told you are on a Facilitation Teams

Roberto – vote offline to account for people who are not here

Samantha – make teams optional

Amanda M - I think if there are people that really don't want to do it, it needs to be optional. Maybe we can have sign-ups for volunteer facilitators at our first meeting?

Jessy – email Amanda that we may want to restructure facilitation meetings

Ankur – reminder of original intent of the teams. As a new counselor (teams) good opportunity to meet colleagues

Nicole F – question about closed captioning, are we being recorded, it this meeting being saved?

Jessy – yes, but can be deleted

Vince – fine with keeping Teams, echoing the original intent. Support of renvisioning teams

J Lo – in support of keeping Facilitation teams or reworking so folx can opt into roles

**Jan 17th PDA day** brainstorming

where do we want to move/schedule it, what do we want to do?

Vince – do it pre-spring break

Jessy – February because perhaps weather will allow outdoor activity

Barbara – what are we doing? Is the focus to learn or have fun?

Jessy – team building, include A-Team. Li said there is $$. Who wants to be on committee to plan? Ankur, Amanda G, Barbara, Vince

Chris – PSTC boot camp

Jessy – football game, Giants baseball, ropes course

Jerry – potluck

**Last meeting in May?**

Yes

**Admin support low for the time being**

Soon all admins will be STNCs with limited access. Rising scholars has full-time admin and were told person will be backup to general counseling, which raises concerns

Jerry – new student worker in SR, APASS student

Nicole F – Marianne’s status? Working remote for the time being. See future issue with student intake at the front

Roberto – difference in the training among student workers in Pet vs. SR

Filomena – need to be aware of the future and how things will change and develop

Barbara – lack of technology. Why are we not using SARs self-check-in feature?

Erica – AFA – no technology in our budget, systemic issue. Tech is not in the general budget

Jessy – cranium café. With Angela leaving can we now have access to our own SARS? Calendly…

J Lo – triage, quick question during peak times

If no real full-time, non-STNC support at the front, maybe have counselors up front for triage

Jessy – perhaps as we hire associates we can bring back front desk

Nicole F – welcome center, peer counselors?

Jerry – maybe early January is a good time to train/bring back self–check-in and volunteered to work on this after talking to Angela. Erica will ask Kyle on 12/21

Lilia is out until 1/10

Petaluma has self –check-in turned on. Students have access to reason codes

Barbara – was happens on the phone tree, are their options when students call in?

Filomena – students hated the old phone tree

Jessy – Brandon may want to help. Anyone working next week that want to help?

Amanda M – (from chat) We should look at possibilities but I'm not sure it's time to implement, just my opinion