Staff Mtg 8/30/24

New Hires- Daisy Cardenas, Lisa Dulberg

Updates- Strategic Planning Initiative

* What specific actions for Student Success do we want/need?
* Guided Pathways update from Mathew
* Board Policies- Over 400 and processing 62 of them and feedback from staff to provide recommendations. How we do things and operate at SRJC?
* Carolina is Intern Asst for Strategic Planning Early College Credit for SCOE
* Engaged in Safety Planning- Amanda and Julio are involved in every single are not just Counseling

Matthew- Guided Pathways

* Mapping majors on web Program Mappers
* Maps for Full Time and Part Time sequences
* Revamping First year experience
* How do we support Pathways?
* Banner is in the works still
* Thank you Samantha for Transfer Director appointment and thank you Amy for all of the work in Transfer Ctr.

Jenna- Working with Police Dpt

* De-escalating
* 30 min safety training – Basic Safety
* 15 Min Q and A
* Full hour of De-escalation and would like a full hour for training.
* Matthew and Hector are working with Chief Police
* Front desk needs to be included

Julio-

* AB 928- meetings related to CCCapply and components of ADT earning a degree and Transfer ID
* Need to provide and Intervention
* ADT- Secured funding for ADT videos for programs and more ADT on the way. Need to identify lead counselor
* Include Senate of how get faculty involved. AFA involved with Release Time
* Sample video was shown
* Question: How will counselor support the videos? A company is providing structure of video but need guidance and feedback from Counseling/Faculty
* NOA-CTO: Hum Resources takes over next year. CTO will have same concept as NOA of banking hours. Issues of revising CTO and stay tuned
* Appointments start on Tuesday
* ESARS would list all and not separate Petaluma and SRosa. All have same day appts and front desk can make it or Counselor can input.
* Met with SARS to gain information of tools of SARS

Erick Fernandez

* Combined phone appointments, zoom. How do counselors prefer Counseling?
* In-person can be switched
* Goal is to have at least 2 counselors on Drop-In
* Inform front desk if Counselor cannot find appt.
* Lilia- Peak-time is Drop-In and Slow times for appointments
* Slots reserved for Same Day when counselor is ill
* What is the Percentage of Drop-In to Appts? Do we have the staff to accommodate this?
* How do we market this?
* 15 units triggers for students from Counseling Dpt

Amanda

* Margarita is new Lanzamiento Dir.
* Barbara is point person at Roseland
* Robert Tuico is EOPS counselor performing Ancillary Duties
* Robin assisting with Transfer Ctr director duties
* Andrea Ancillary at Petaluma
* 4 new Associates-
	+ Giovanni Alejo- Fin Aid
	+ Maria (Meztli )Avina- Roseland, Santa Rosa
	+ Alma Sanchez Carreno- Roseland
	+ Zoe- Vince Hamilton’s Intern from SF State
* Department Chair election happening sometime between November and February
* Need Employee ID for key Card and double swipe ability
* Concern with door in Bertolini classroom that leads to Counseling Dept being left unlocked due to fire escape
* 32 Evaluations in next 2 semesters
* Concern with people walking back in offices and feel that they need to check in the front desk
* Is there technology from Police Dpt to assist with 911 issues? Is there a button since Police may not appear for a while?
* Jenna will be setting up meeting with Police Dpt
* We discussed office and personal pictures of family not being safe
* Discussion on EOPS MOU Disciplines and now info got lost and where the process?
* Discussed vote on assignments and DSP purpose
* Avanzando Grant and new Director
* HAM Center in Lindley- 200 students
* Learning Communities –

Holly-DRD update

* 2800 students served and many in Couns classes
* Linzie will helps with Veterans office
* Hollie has hours in HAM
* Nancy Chinn- Athletics
* 2 new Associates
* Grand Opening at SRJC Sep 9
* Grand Opening at Petaluma Sep 30
* Provide a DRD Cheat Sheet and roles of Dpt

Samantha-

* Transfer Day Sep 4
* Application workshops in planning
* Petaluma campus have workshops in planning

Robin-

* TAG for some UC campuses
* Take AP Score over completed Eng class
* Concerns about Senior Status
* Cap at 70 units