Notes

2:10-2:40 Faculty Staffing Andrea Alvarado & Amanda Greene 30 min

Process and timelines for new hiring. The district will have 19 new positions. Andrea, we need to continue our conversation on what we as a department want to propose. Andrea will bring more information next week regarding positions.

Announcement - Rhonda , at the end of this school year she will be retiring. In conversation with Li and Pedro regarding the second chance program. Per Pedro second chance will benefit from having a home. Mesa will be moving to the new STEM center both program will go separate ways and will need counselors to coordinate programs.

Proposing a new position for the second chance program.

The new position will be Rhonda’s proposal is to house second change in DRD. She explained the correlation between incarceration and some of the conditions/needs students of the second change program might bring in with them and therefore support from DRD is crucial. Pedro and Kim are in conversation with the DRD staff. The position will be fulltime and should also be aligned with the Ignite program. She proposed the second chance, ignite and DRD counselor will need to have background in working with people who suffer from addiction. Categorically funded by DRD. Someone from our department will need to pick up MESA. Darci runs the MESA program; we will need a counselor that works with MESA students. Per Rhonda, the Second Chance Program requires huge coordination piece.

Andrea opens the floor for discussion and for questions. Suggestion to think about questions and suggestion for next week when Pedro comes into the meeting.

2:40-3:00 District Hiring Committees (Senate): · Student Membership All 20 min

Student involvement on hiring committees- hot topic in senate, senate is reviewing the hiring procedures of faculty hiring and on how to include equity and diversity within the higher procedures. Students want to have a voice in the process.

3:30-3:50 Department Chair Update ·

Andrea, received information about in person teaching for next spring 2021. Andrea will send an email with the process about preference of room and cleaning schedules and following Covid protocols.

SLO Assessment

Resume doing SLO assessment for courses. Andrea will be reaching out to those teaching this semester to do some catching up with our SLOs. COUN 355 is up for review. This class has not been thought in a while, and she is suggesting deactivating it. Andrea asked if anyone had any feedback on this topic. Filomena recommends inactivating the course. Several counselors agree with deactivating or eliminating the course. No one opposed but Andrea asked folks to email her if they have comments or concerns on this topic.

Equity committee –

At this point the folks that sighed up will start meeting to start the planning. Andrea encouraged the department to think about the goals for the committee and assure everyone there will be many opportunities to participate in the committee.

Vaccinating verification process

The timeline to get this process moving has started for mandatory vaccination. There will be a process for students to “clear” online,

Liz asked Amanda G for an update on how things are going with meeting with students face-to face on campus. Per Amanda G there has been some problems with the student check- in process to the budling but that seems to be getting streamline. No negative feedback yet about meeting with students in person. Roberto shared positive feedback about meeting with student in person on campus.

Spring 2022 Counseling- Per Andrea anyone who wants to counsel face-to-face in person and on campus can do so or stay remote. We need to make sure we have adequate spaces to meet with students following the Covid safety protocols and there is flexibility with this.

Rhonda voiced safety concerns for women working on campus- some places on campus are very isolated and are not safe for anyone working alone when there are not many folks on campus. Erica shared concurred about building check-in problems because check-in protocols are not being followed when entering buildings. Hot topic in afa ?

3:00-3:30 Department Business:

·Approval of Minutes · approved by Roberto

Open Discussion/Announcements ·

Program/committee reports ·

Erica- Updated the counseling binder with resources for mental health resources, and mandate reporter resources.

Jessy, students for recovering is back up and running and 1st meeting will be a week from today. Counselors, please refers students.

Rhoda- we need to look at A&R forms. Many of the forms required documentation and sometime a student does not have additional documentation. Some of the documents are cumbersome.

Tony- Hope center is hosting a workshop with Financial aid and the transfer center on Zoom on Oct 13 from 5-7

Robin, instant admissions to SSU- Students can find out on the spot if admitted. Update to impacted major make sure to review the website.

SIS & Scheduling Recommendations/Updates ·

No recommendations today

 Counseling Tidbits/Best Practices Andrea Alvarado & All 30 min

Erica- Nursing please remind students they need GE for nursing, she had several students who claim they were not told they need GE. Nursing info meeting in November.

We didn’t get to the following topics

Spring 2022 Schedule In-person Requests ·

 Equity Committee Start-Up Andrea Alvarado & Amanda Greene 20 min